

*Examination Regulations
for the Professional Master's Program in
International Security Studies*

*at the University of the Bundeswehr Munich
(POISS/Ma)*

- leading to the degree of Master of Arts (MA) -

September 2024

Examination Regulations
for the
Professional Master's Program in

International Security Studies
(POISS/Ma)

October 18, 2024

On the basis of Article 108 (4), sentences 3 and 4, as well as Article 108 (1) and (2) in conjunction with Article 84 (2), sentence 1, of the Bavarian Higher Education Innovation Act (BayHIG) dated August 5, 2022, (BayGVBl. Nr. 15/2022, p. 414), last amended by Article 2 of the Act on July 24, 2023, (GVBl. p. 455), and the granting of approval by the Bavarian State Ministry for Science and the Arts in a letter dated September 18, 2024, (ref. no. L.3-H6114.4.3/20/2) and the granting of approval by the Federal Ministry of Defense in a letter dated October 9, 2024, (ref. no. P I 5- 38-01-06), in accordance with Section 12 (1) of the Regulations on the Structure and Organization of the University of the Bundeswehr Munich, the University of the Bundeswehr Munich (UniBw M) hereby establishes the following Examination Regulations:

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A General Provisions

Section 1 Scope

¹The examinations specified in these Examination Regulations are the assessments, tests and examinations taken during and at the end of the professional master's program in International Security Studies (ISS). ²The program is conducted by the University of the Bundeswehr Munich (hereinafter referred to as "the University" or "UniBw M") in cooperation with the College of International and Security Studies at the George C. Marshall European Center for Security Studies (GCMC) and the Department of Social Sciences and Public Affairs (SOWI) at UniBw M.

Section 2 Aims of the Program

(1) ¹The aim of the professional master's program in International Security Studies is to provide in-depth insight into international structures, processes and trends in the field of international security policy. ²This academic and applied continuing professional development program combines theory and practice in order to enable students to analyze the challenges, trends, developments, risks and problems associated with international security policy in a globalized and interdependent world.

(2) ¹The program is geared towards the acquisition and development of academically sound and practically relevant knowledge and experience in international security policy, including broader and more in-depth study of a study concentration in the context of a specialization module (see Annex 1, Table 3). ²The aim is to promote the students' ability to critically reflect on academic study and professional practice in order to be able to consider and analyze international security issues in a wider context.

(3) Interdisciplinary and social skills are fostered in all study modules, for example through group work and presentations.

(4) The program modules are not components of an undergraduate program.

Section 3 Admission Requirements

(1) Applicants wishing to gain admission to the professional master's program must meet the following requirements:

1. a professional higher education degree that accredits a competence level equivalent to 240 ECTS credits (*Diplom*, master's or bachelor's degree, or an equivalent German or foreign qualification);
2. proof of at least two years' worth of qualified professional work experience;
3. a certificate of English language proficiency (TOEFL or SLP Level 3 or equivalent);
4. successful completion of an admission interview as described in Annex 2.

(2) ¹ECTS credits in subject areas relevant to the program may also be accrued through recognition of relevant prior experience, in particular qualified professional experience (credits for prior learning and experience). ²A maximum of 30 ECTS credits may be accrued through recognition of prior learning and experience from outside the University. ³The Examination Committee may approve recognition of prior periods of study and credit transfer upon student request and will determine the equivalence of the accreditations submitted to that end.

(3) Applicants who are not admitted to the program are notified in writing; this notification will also include information on how to appeal.

B Examining Bodies

Section 4 Examination Committee

(1) The Examination Committee consists of four university lecturers who must be members of the Department of Social Sciences and Public Affairs (SOWI) at UniBw M or of the GCMC and who teach in the International Security Studies program.

(2) The Faculty Council of the SOWI Department and the GCMC's College of International and Security Studies each elect two members to the Examination Committee for a term of two years.

(3) The members of the Examination Committee elect a chair and a vice-chair from among their number for a term of two years.

(4) ¹The Examination Committee is responsible for ensuring compliance with the Examination Regulations. ²It takes all relevant decisions except for setting and grading the actual examinations.

(5) Notification of decisions on matters pertaining to examination procedure which may infringe the rights of a student must be made in writing, state the reasons for the decision, and provide information on how to appeal.

(6) The UniBw M Examination Office, in coordination with the Examination Committee, is responsible for the administrative handling of examinations.

(7) ¹Invitations to committee meetings are issued in writing at least a week in advance. ²The Examination Committee is deemed to have a quorum if, following due notification of the meeting, three voting members, including the chair or vice-chair, are in attendance. ³The Examination Committee decides by a simple majority of votes cast at the meeting. ⁴Abstention, secret ballots and voting by proxy are not permitted. ⁵In the event of a tie in votes, the acting chairperson has the deciding vote.

(8) ¹The Examination Committee may temporarily delegate individual tasks and urgent matters to the chairperson. ²In addition, the chairperson decides on matters that cannot be postponed. ³The chairperson must immediately inform the members of the Examination Committee of their decision. ⁴The Examination Committee may revoke decisions of its chairperson; any rights of third parties already accrued remain unaffected.

Section 5

Examiners and Assessors

(1) ¹The Examination Committee appoints the examiners and assessors responsible for the module examinations. ²The appointment of examiners is announced in an appropriate form. ³In the event of any disagreement pertaining to the appointment of an examiner, the Examination Committee takes a decision based on a simple majority. ⁴The members of the Examination Committee are entitled to attend exams.

(2) ¹All lecturers with the authority to conduct higher education exams in accordance with Article 85 (1), sentence 2, nos. 1 and 2, of the BayHIG in conjunction with the relevant regulation on the authority to conduct higher education exams at universities in Bavaria (University Examiners Ordinance – HSchPrüfer V) of February 22, 2000, (BayGVBl. p. 67, BayRS 2210-1-1-6-WK), last amended by Sections 1 and 2 of the Ordinance on December 1, 2022, (BayGVBl. p. 746), can be appointed as examiners. ²When a member of the University who is authorized to conduct exams leaves the University, they will, as a rule, retain their authority to conduct exams for up to one year.

(3) To be appointed, an assessor must have at least earned a master's degree or passed an equivalent examination in a social or political science degree program at a university or college of higher education.

C

Program Syllabus

Section 6

Modules and ECTS credits

(1) ¹The program's compulsory modules are listed in Annex 1, Table 1, together with the required examinations and assignments. ²In addition, students choose one of the two compulsory elective modules in Table 2 and one of the specialization modules in Table 3 in Annex 1. ³There is no entitlement to any particular specialization. A compulsory elective module or a specialization module requires at least five participants for it to take place.

(2) ¹The modules listed in Annex 1, Table 5 can be pursued as modular studies. ²The admission requirements are determined by Section 3 of these Examination Regulations. ³Modular studies are completed once all required ECTS credits have been earned. ⁴In this case, the student receives a certificate from UniBw M listing the modules as well as the associated ECTS credit score and overall grade. ⁵A master's degree cannot be acquired through modular studies.

(3) ¹The relative value of modules is based on ECTS credits in accordance with the provisions of the BayHIG in conjunction with the Bavarian Academic Accreditation Decree. ²One ECTS credit corresponds to an academic workload of 30 hours. ³Annex 1 lists the ECTS credits awarded for completion of each module. ⁴The master's degree program, including the master's thesis, is equivalent to a total of 60 ECTS credits.

Section 7

Standard Period of Study

(1) ¹For full-time students, the standard period of studies in order to complete the overall master's examination is one year. ²For part-time students, it is two years.

(2) If a student is unable to take the master's examination within the standard period of study for reasons beyond their control, they may apply to the Examination Committee for an extension, which is granted at the Examination Committee's discretion.

D

Arrangements for and Evaluations of Examinations

Section 8

Master's Examination

The master's examination is conducted continuously throughout the period of study and comprises the required achievements in the program's compulsory modules as listed in Annex 1, Table 1, one compulsory elective module as listed in Annex 1, Table 2, one specialization module as listed in Annex 1, Table 3, and the master's thesis workshop and master's thesis as stipulated in Section 12 and Annex 1, Table 4.

Section 9

Examination Procedure

(1) As a rule, at least two dates are set per academic year for every module exam.

(2) The relevant examiner notifies UniBw M's Examination Office of the grades for each module exam.

(3) The Examination Committee sets the dates to register for and take the written and oral module exams in consultation with the responsible examiner and gives students no less than 14 calendar days' notice of said dates.

(4) ¹For each module exam, students use the specified form to register with the academic coordinator, who then informs the Examination Office. ²Registration entitles students to take the module exam once on the next available date.

(5) Module examinations may be repeated up to two times if a student has failed the previous attempt.

Section 10

Format and Conduct of Examinations

(1) In written examinations, students must demonstrate the ability to recognize a problem and to find and demonstrate a solution using established methods in the relevant discipline and in a limited period of time.

(2) ¹An oral examination is taken before one or several examiners. ²If the examination is taken in front of just one examiner, an expert assessor must also be present. ³If the examination is conducted by more than one examiner, all examiners involved must agree on the grade. ⁴The duration of the examination must be no less than 15 minutes per student and per individual examination. ⁵A record of the oral examination must be produced and include: the venue, date, time and duration of the examination, the subject matter and result of the examination, a description of key aspects of the examination, the names of the examiners, the assessor and the candidate as well as any incidents of note. ⁶The record must be written and signed by one of the examiners not actively examining the candidate or by the assessor and signed by both said examiner and the assessor.

(3) ¹Upon request, candidates may view their written examination and the record of their oral examination within one year of having completed a module examination. ²Upon request, candidates may view their graded master's thesis and the corresponding examiner's assessments within one year of having completed their master's examination. ³The relevant request must be made to the Examination Committee once the results of the examination have been made available. ⁴The candidate may authorize a proxy to view their records in their stead; a letter of authorization to that effect must be submitted and filed. ⁵A University representative who is competent in the subject of the examination should be present when a candidate or their proxy views the examination records. ⁶The viewing of the examination records must be documented.

(4) All examinations are conducted in English.

Section 11

Required Achievements

(1) ¹The ECTS credits for a module are awarded once all the achievements required for passing said module have been successfully completed. ²The type and scope of the required achievements in the master's program modules are listed in Annex 1.

(2) ¹The required achievements in a module generally reflect the entirety of the subject matter covered in the module. ²They consist of an oral examination or of an assignment in accordance with subsection 3. ³If individual parts of a required achievement must be completed in order to meet the requirement as a whole, this must be specified in the module handbook.

(3) ¹An assignment is not completed in a formal exam procedure; it is instead an individually assigned task that may also be performed outside of a course setting. ²Completing an assignment as a requirement for passing a module will generally entail successfully preparing and giving a 30-minute presentation with a preparation time of 20 hours or preparing an essay of 2,500 to 5,000 words with a preparation time of 40 to 80 hours. ³Assignments may also be undertaken as group work, provided that each individual student's contribution can be objectively assessed and graded, if applicable. ⁴Grades are awarded in accordance with subsection 4.

⁵Required achievements and their duration, (repeat) dates, registration periods, the persons responsible for assessments, the communication of results and any remaining procedural aspects of assignments are contained in the module handbook; they may also be announced by the person responsible for the module in question at the beginning of the relevant course.

(4) ¹Each module examination is graded. ²The following grades and their descriptions can be awarded:

- 1 = very good,
= outstanding performance;
- 2 = good,
= performance that is well above average standards;
- 3 = satisfactory,
= performance that meets average standards;
- 4 = sufficient,
= performance that, despite its shortcomings, still meets required standards;
- 5 = insufficient,
= performance that, due to its significant shortcomings, fails to meet required standards.

³For a more differentiated assessment of the candidate's work, the grades may be reduced or increased by 0.3. ⁴Grades 0.7, 4.3, and 5.3 are not possible. ⁵In order to pass an examination, candidates must achieve a grade of at least "sufficient" (4.0).

Section 12 Master's Thesis

(1) ¹Every student prepares a master's thesis as part of the master's program. ²The standard time for completion of the master's thesis is three months. ³This standard time is extended to six months for part-time students. ⁴If a student can provide a medical certificate attesting their inability to continue their work on the thesis due to illness, the deadline may be extended for the duration of illness. ⁵The master's thesis workshop and the master's thesis have a combined value of 16 ECTS credits.

(2) ¹Subject to the students' agreement, the master's thesis may also take the form of group work. ²In this event, the number of students writing a thesis together may not exceed three. ³A thesis submitted by a group of students may only be recognized for the purposes of individual assessment if each individual contributor's ability to engage in independent academic study is clearly distinguishable and assessable.

(3) The topic for a master's thesis may be assigned by any professor involved in teaching the specific subject matter of the program.

(4) ¹Full-time students must accept an initial topic for their master's thesis no later than 8 months after commencing the master's program. ²Part-time students must accept an initial topic for their master's thesis no later than 6 months before the end of their standard period of study. ³The University's Examination Office must be notified of the commencement or rewriting of a master's thesis in the form specified by the Examination Committee. ⁴If a student has not

received a topic for their master's thesis by the deadline stipulated in sentence 1 or 2, as applicable, they are assigned a topic and a supervisor by the Examination Committee.

(5) The master's thesis must be prepared in English.

(6)¹Upon submission of the master's thesis, the student must provide written assurance that they have prepared the thesis or their share thereof, as applicable, independently and without any assistance from third parties or use of any resources other than those listed in the list of references, and that all quotations are correctly identified as such. ²The master's thesis must be submitted electronically to the supervising examiner and to the academic coordinator by midnight (local time in Germany). ³The authenticity and integrity of the master's thesis must be ensured during the submission process. ⁴Two bound hard copies, identical to the digital copy in content and length, must be submitted through the mail to the academic coordinator, who must receive them no more than two weeks after the submission of the digital copy. ⁵Unless a valid reason is provided, failure to submit the master's thesis by the end of the standard time for its completion will result in a grade of "insufficient" (5.0) for the thesis.

(7) ¹The master's thesis is graded by the supervising examiner. ²If a master's thesis is graded as "insufficient", the Examination Committee will appoint a second examiner.

(8) ¹If a student's first master's thesis is graded as "insufficient" (any grade lower than 4.0), the student must accept a new topic no later than two weeks after being notified of their "insufficient" grade. ²No more than two attempts at a master's thesis are permitted.

Section 13

Withdrawal, Procedural Flaws

(1) ¹A candidate may withdraw from a module examination without providing any reasons if they notify the University's Examination Office of their withdrawal in writing no less than seven days prior to the date of the module examination. ²If notification of withdrawal is not provided in good time, the examination is considered a failed attempt and will count towards the permitted number of retakes in accordance with Section 9 (5) unless the withdrawal occurred for valid reasons that prevented participation in, completion of, or evaluation of the examination (cf. subsection 3). ³The Examination Committee decides whether reasons can be considered valid.

(2) ¹The candidate must notify the Examination Committee in writing without delay and provide a satisfactory explanation of the reasons for their withdrawal from an examination or its retaking. ²If the reasons include illness, the student may be required to submit a medical certificate. ³If on the day of and past the time scheduled for the beginning of the examination a student withdraws because illness prevents them from participating, their withdrawal and illness-induced incapacity to participate in the examination must also be reported to the Examination Committee via the Examination Office in writing without delay and include a satisfactory explanation. ⁴This explanation must also state to what extent and why the reason for the student's incapacity was not apparent earlier and exactly at what point it became apparent. ⁵If applicable, a certificate in accordance with sentence 2 must be submitted.

(3) ¹Once completed, an examination will always be considered taken in full even if valid reasons are subsequently asserted; it is counted towards the permitted number of retakes in accordance with Section 9 (5), unless the valid reason is an illness-induced incapacity to participate in the examination which was present but not yet apparent at the time of the examination. ²In this case, the Examination Committee must be notified of the withdrawal, illness-

induced incapacity to participate in examinations, reasons why this incapacity was not apparent earlier and the exact point at which it became apparent; this notification must be made in writing immediately after the examination and must include a satisfactory explanation and, if applicable, a medical certificate in accordance with subsection 2, sentence 2.

(4) Prior to any decision being taken, students must be granted a statutory right of reply.

(5) ¹If it is demonstrated that there were procedural flaws in the way that the examination was conducted and that said flaws affected the examination results, the Examination Committee will, at the request of a candidate or at its own discretion, determine whether or not the examination or individual parts thereof should be retaken either by individual candidates or by all candidates. ²Any procedural flaws or any incapacity that prevents the candidate from completing an examination and which arises either prior to or during the examination must be communicated immediately to the Examination Committee or to the examiner. ³Decisions in accordance with sentence 1 of this subsection may no longer be taken once six months have elapsed since the date of the examination.

Section 14

Cheating, Invalidity of the Master's Examination

(1) ¹If a candidate attempts to influence the outcome of their examination by cheating or by using unapproved resources, the examination in question will be graded "insufficient" (5.0).

²Being in possession of unapproved resources when the examination papers are handed out constitutes an attempt at cheating.

(2) If a student cheated in an examination but this only comes to light after their certificate of passing has been issued, the Examination Committee may retroactively change the relevant grades and declare the examination to have been failed either partly or in full.

(3) ¹In cases where a student unwittingly failed to meet admission requirements for an examination with no intent to deceive on their part and where this is not discovered until after their certificate of passing has been issued, this shortcoming is considered remedied by the student's passing the examination. ²If the student deliberately used illicit means to gain admission to the examination, the Examination Committee, in due consideration of the general principles of administrative law, will determine whether any wrongful administrative procedures should be invalidated.

(4) Before a decision is taken, the student must be given the opportunity to respond to the allegation.

(5) ¹The invalid certificate must be returned and a new one must be issued, if applicable. ²A decision pursuant to subsections 2 and 3, sentence 2, may no longer be taken once a period of five years has elapsed since the date of issue of the certificate of passing.

Section 15

Passing and Grading of the Master's Examination

(1) A student is deemed to have passed the master's examination once they have successfully completed all required achievements as stipulated in Section 8.

(2) A student is deemed to have finally failed the master's degree examination if they:

- have failed the second retake of a module examination required to complete a compulsory module as part of the master's program;
- have received a failing grade on their master's thesis;
- forfeited their right to participate in the master's examination either because they have exceeded the standard period of study stipulated in Section 7 or for any other reason provided for by these Examination Regulations.

(3) ¹The final grade awarded to students who have passed their master's examination is calculated as the weighted average of all grades awarded for graded modules and the master's thesis; weighting is based on the number of ECTS credits allocated to each component. ²The resulting average is truncated to two decimal places without rounding. ³The final grade of a passed master's examination is converted into an overall rating as follows:

- 1.00 to 1.50 = "very good",
- 1.51 to 2.50 = "good",
- 2.51 to 3.50 = "satisfactory",
- 3.51 to 4.00 = "sufficient".

⁴Where an overall grade of 1.20 or higher is awarded, the student is deemed to have "passed with distinction".

Section 16

Retention of Examination Files

(1) ¹The examination files must be retained for five years. ²The retention period begins once the certificate of passing is issued or the student is disenrolled without passing the master's program.

(2) ¹A reduced examination file must be retained for a period of 50 years. ²This file contains records on the duration of enrollment, examination results, disenrollment and the award of the academic degree. ³The file may also be stored digitally. ⁴The retention period begins at the end of the calendar year in which the student was disenrolled.

(3) ¹The examination documents must be destroyed after the retention period has expired unless, with the consent of the student, they are retained for University purposes or archived as archival documents in the archives of UniBw M or in a state archive. ²If an appeal or action has been brought against an examination decision, examination documents must not be discarded or destroyed as long as the relevant proceedings have not been finally concluded.

Section 17

Recognition of Prior Periods of Study and Transfer of Credits

(1) ¹Prior periods of study, coursework and examinations – completed in degree programs at another state or state-recognized institution of higher education in Germany, through successful participation in a distance learning unit as part of a degree program at another state or state-recognized institution of higher education in Germany, or in degree programs at foreign

institutions of higher education – must be recognized with regard to continued studies and further examinations, unless there are significant differences in terms of the skills and knowledge acquired (learning results). ²The same applies to prior periods of study, coursework and examinations completed at a state or state-recognized institution of higher education in Bavaria as part of modular and supplementary studies in accordance with Article 77 (5), sentence 1, nos. 1 and 2 of the BayHIG, at Virtuelle Hochschule Bayern or as part of an early-access program in accordance with Article 77 (7) of the BayHIG. ³Skills and knowledge acquired in the context of continuing education or additional qualification programs in accordance with Article 78 (1), sentence 2, no. 2 b), and subsection 2, sentence 2, no. 2 b), of the BayHIG, or outside the higher education sector may be recognized if they are equivalent. ⁴Skills and knowledge acquired outside the higher education sector may not substitute more than half of the credentials to be demonstrated.

(2) ECTS credits in the subject areas relevant to the program may also be accrued at institutions recognized by the University as part of cooperation agreements or through certification of relevant prior experience (credits for prior learning and experience).

(3) ¹The Examination Committee may approve recognition of prior periods of study and credit transfer upon student request and will determine the equivalence of the accreditations submitted to that end. ²The Examination Committee also determines what portion of the standard period of study can be considered to have been accounted for by the equivalent studies and examinations, and therefore what portion of the standard period of study still needs to be completed in accordance with Section 7.

Section 18

Protection Periods Associated with Maternity Rights, Parental Leave and Care Leave

(1) ¹In due consideration of the applicable legal provisions, candidates can request to make use of the protection periods in accordance with the Maternity Protection Act, of parental leave in accordance with the Parental Allowances and Parental Leave Act, and of care leave in accordance with the Care Leave Act, as amended. ²The necessary supporting documents must be included with the request.

(2) For the duration of maternity leave, all deadlines and notice periods specified in these Examination Regulations are stayed; the new dates for submitting proof of required achievements are determined and announced by the person responsible for the module and, in the case of a bachelor's or master's thesis, by the Examination Office.

(3) ¹The student must notify the UniBw M Examination Office of the period for which they intend to take parental leave at least four weeks in advance; this notification must be made in writing and include all necessary supporting documents. ²The UniBw M Examination Office verifies that the relevant legal requirements have been met and immediately informs the student and the Examination Committee of its conclusion and, where relevant, the new examination deadlines. ³The deadline for the master's thesis stipulated in accordance with Section 12 cannot be interrupted or stayed as a result of parental leave. ⁴If the thesis is not submitted by the deadline, it is treated as never having been assigned. ⁵Upon request, the student is assigned a new topic no later than the date on which their parental leave ends.

Section 19

Interruption for Professional Reasons

¹Students may put in a request to the Examination Committee to interrupt their studies for compelling professional reasons and requirements. ²This request must be accompanied by a letter from the student's employer attesting to the urgency and unavoidable nature of the professional requirement and specifying the reasons for it. ³The letter must also specify the exact period of time for which the student is required to interrupt their studies for professional reasons. ⁴This period may not exceed 12 months. ⁵If the Examination Committee authorizes a period of interruption, all deadlines and notice periods specified in these Examination Regulations are suspended for this period.

Section 20

Academic Adjustments

(1) ¹To ensure equal opportunities for all, adjustments are made to accommodate students who, owing to a disability or chronic illness, are unable to participate in an examination, or in part of an examination, in the intended format as required by these Examination Regulations. ²These adjustments must be requested in writing. ³Academic adjustments must include, in particular, extra time to complete an examination or an opportunity to take the examination in a different form.

(2) ¹A request for academic adjustments must be submitted before or at the time of registration for the examination for which adjustments are to be made. ²Academic adjustments previously made will not be automatically continued. ³In order to be granted academic adjustments, students must submit a medical certificate attesting disability or chronic illness. ⁴The Examination Committee specifies the information to be included in the medical certificate. ⁵A request submitted after the deadline as specified above cannot be considered for the examination for which it was submitted too late. ⁶Notwithstanding sentence 5, late requests are considered in cases where a student was not affected by a disability until after they had already registered for the examination in question.

E

Academic Degree and Certificate

Section 21

Master's Degree

Students who pass the master's degree examination are awarded the degree of Master of Arts, which is abbreviated to "MA".

Section 22 Certificate

(1) ¹Students receive a certificate upon passing the master's degree examination which includes the grades achieved in the modules as well as the topic and grade awarded for the master's degree thesis and the overall final grade. ²The certificate is issued in German and English and signed by the chairperson of the Examination Committee. ³The date of the certificate is the date on which the ECTS credits required to pass the master's examination were achieved.

(2) ¹Together with the certificate, graduates also receive a diploma to certify the award of the academic title specified in Section 21. ²It bears the same date as the certificate.

(3) ¹In addition to the certificate, a Diploma Supplement is also issued. ²The Diploma Supplement includes a grading table that, based on the overall examination results, shows the statistical distribution of passing grades in accordance with the ECTS Users' Guide. ³Graduates of the previous three academic years serve as the reference group for calculating the statistical distribution of passing grades. ⁴An ECTS grading table can only be provided if enough academic years have preceded the current one and all examination results for these years are available.

(4) ¹If a student has failed a module examination or their master's thesis, the UniBw M Examination Office will issue a notice in accordance with Section 4 (5). ²If a student has finally failed the master's examination, they will receive a notice in accordance with sentence 1 which must be signed by the chairperson of the Examination Committee. ³This notice contains a transcript of records that lists the grades awarded for the course modules that the student has passed and, where applicable, the grade awarded for their master's thesis.

F Final Provisions

Section 23 Entry into Effect

(1) ¹These Examination Regulations come into effect on September 1, 2024. ²They apply to all students who commence their studies on or after September 1, 2024.

(2) The Examination Regulations of March 20, 2014, as amended on November 7, 2016, continue to apply to all students who commenced their studies before September 1, 2024.

Prepared on the basis of the decision of the senate of the University of the Bundeswehr Munich of June 26, 2024, the declaration of agreement of the Bavarian State Ministry for Science and the Arts in a letter dated September 18, 2024, (ref. no. L.3-H6114.4.3/20/2), and the declaration of agreement of the Federal Ministry of Defense in a letter from Branch P I 5 dated October 9, 2024 (ref. no. 38-01-06).

Neubiberg, October 18, 2024

University of the Bundeswehr Munich
Prof. Dr. mont. Dr.-Ing. habil. Eva-Maria Kern, MBA
President

These regulations were laid down at the University of the Bundeswehr Munich on October 18, 2024. This was announced on the bulletin board of the University of the Bundeswehr Munich on October 25, 2024. The date of their public announcement at the University was October 25, 2024.

Annex 1: Overview of modules and required achievements

The specific forms of the courses as well as the required academic achievements for the different modules can be found in the module handbook for the course of study.

Table 1: Compulsory modules

Module	ECTS credits	Required achievement
(1)	(2)	(3)
Theory and Methods	5	Essay
Transnational and International Conflict	6	30 min. oral exam
Program on Applied Security Studies (PASS) I	9	Presentation
Program on Applied Security Studies (PASS) II	9	Essay
International Humanitarian Law	5	30 min. oral exam
Total	34	

Table 2: Compulsory elective modules

Students choose one of the following compulsory elective modules:

Module	ECTS credits	Required achievement
(1)	(2)	(3)
Security and Development	5	Presentation
Transnational Governance	5	Essay
Total	5	

Table 3: Specialization modules

One module must be selected from the study concentrations offered as specialization modules.

Module	ECTS credits	Required achievement
(1)	(2)	(3)
Countering Transnational Organized Crime (CTOC)	5	Essay
Eurasian Security Studies Seminar (ESS)	5	Essay
Program on Terrorism and Security Studies (PTSS)	5	Essay
Program on Regional Security Studies (PRSS)	5	Essay
Seminar on Irregular Warfare/Hybrid Threats (SIWHT)	5	Essay
Program on Cyber Security Studies (PCSS)	5	Essay
Emerging Security Threats (EST)	5	Essay
Total	5	

Table 4: Master's thesis workshop and master's thesis

Module	ECTS credits	Required achievement
(1)	(2)	(3)
Master's thesis workshop and master's thesis	16	
Total	16	

Table 5: Modular studies

The following modular studies can be pursued.

5.1 Program on Applied Security Studies (PASS)

Module	ECTS credits	Required achievement
(1)	(2)	(3)
Program on Applied Security Studies (PASS) I	9	Presentation
Program on Applied Security Studies (PASS) II	9	Essay
Total	18	

5.2 Certificate in Eurasian Security Studies (ESS)

Module	ECTS credits	Required achievement
(1)	(2)	(3)
Program on Applied Security Studies (PASS) I	9	Presentation
Program on Applied Security Studies (PASS) II	9	Essay
Eurasian Security Studies Seminar (ESS)	5	Essay
Total	23	

5.3 Individual modules

Individual modules from Tables 1 to 3 can be selected and combined to create modular studies.

Annex 2: Admission interview for the professional master's program in International Security Studies**1. Purpose of the admission interview**

- (1) To qualify for admission to the professional master's program, applicants must, in accordance with Section 3 (1), no. 4, of the Examination Regulations, first pass an admission interview as described below.
- (2) The selection criteria are as follows:
 - a basic understanding of abstract, analytical and system-oriented issues and the ability to conduct independent academic work,
 - basic knowledge of international politics, the theory of international relations, and security and defence policy,
 - good language proficiency and presentation skills in English.

2. Requirements for being granted an admission interview

- (1) Applicants are only granted an interview if they have applied for admission to the program in accordance with the regulations and deadlines stipulated below and meet the criteria set out in Section 3 (1), nos. 1-3, of the Examination Regulations.
- (2) In order to prove that they meet the criteria set out in Section 3 (1), nos. 1-3, of the Examination Regulations, applicants must enclose the following documents with their application to the program:
 - certified copy (German or English) of a higher education degree certificate,
 - documents (German or English) attesting to at least two years' worth of qualified professional work experience,
 - certificate of English language proficiency (TOEFL or SLP Level 3),
 - certificate of recognition from the competent Examination Committee if claiming ECTS credits in recognition of prior experience in accordance with Section 3 (2) of the Examination Regulations.
- (3) The following documents, written in English, must also be enclosed with the application:
 - a statement of purpose setting out the applicant's reasons for applying to the program and outlining their interests that form the basis for their application to the International Security Studies master's program, in particular,
 - a résumé/CV that includes a full list of all degree programs previously completed by the applicant as well as any other relevant studies,
 - a completed application form that includes a photo.
- (4) Applications for admission to the program must be submitted by May 31st of each year.

3. Process of the admission interview

- (1) Admission interviews are carried out once a year by the academic directors or an academic director of the program who is responsible for the program's academic quality.
- (2) ¹The applicant must be notified of the date for their admission interview at least one week in advance. ²The applicant must attend the interview on that date. ³Should the applicant be unable to attend the interview on that date for reasons beyond their control, they may submit an application for a new date in which they must provide an explanation of said reasons.

- (3) ¹The admission interview is conducted by an academic director and further attended by an expert member of the program's teaching staff. ²All applicants must be interviewed individually. ³Each individual interview lasts no less than 30 and no more than 45 minutes and should determine whether the applicant appears likely to complete the program independently and within the prescribed timeframe.
- (4) ¹An applicant assessment sheet (see Annex 3 of the Examination Regulations), which indicates the maximum achievable score(s), is used as the basis for conducting and documenting the interview. ²During the interview, the academic director decides the number of points achieved by the applicant.
- (5) ¹The examiners assess the applicant on the basis of their personal (English language proficiency and communication skills, motivation) and academic suitability (grade of their first professional degree in accordance with Section 3 (1), no. 1, their ability to engage in independent academic work and analytical thinking, as well as basic knowledge of international politics, the theory of international relations, and security policy). ²The maximum possible score is sixteen points, of which a maximum of four may be awarded for personal qualities and a maximum of twelve for academic qualities. ³Successful applicants must achieve at least two points for their personal qualities (at least one point per category) and at least six points for their academic qualities (at least two points per category). ⁴Applicants who achieve a score of at least eight points in accordance with sentence 3 are deemed to have passed the admission interview. ⁵Applicants who fail the admission interview will, in accordance with Section 3 (3) of these Examination Regulations, be notified in writing; this notification will also include information on how to appeal.

4. Admissions and reapplications

- (1) Admission to the International Security Studies master's program is valid for any subsequent applications to the course.
- (2) Applicants who fail the admissions procedure for the International Security Studies master's program may apply one more time for admission to the course.

Annex 3: Assessment sheet for admission to the master's program in International Security Studies

Applicant's name: _____

Date: _____

Duration of interview: _____

Place of interview: _____

I. Personal qualities**1. English language proficiency and communication skills**

Assessment criteria:

- candidate's ability to express themselves/fluency in English
- general vocabulary, sentence structure, technical vocabulary

Examiner's comments:

Score:**Max.: 2****Achieved:****2. Motivation**

Assessment criteria:

- interest in the International Security Studies program
- career goals upon graduating from the International Security Studies program

Examiner's comments:

Score:**Max.: 2****Achieved:****II. Academic qualities****1. Grade of first professional degree in accordance with Section 3 (1), no. 1**

Assessment criteria:

- four points for 2.0 and better / grade "A"
- two points for 2.0 to 3.0 / grade "B"

If both an absolute and a relative grade are indicated in the certificate of the first professional degree, the better grade counts towards this aspect of academic aptitude.

Score:**Max.: 4****Achieved:**

2. Basic knowledge of international politics, the theory of international relations, and security policy

Assessment criteria:

- basic knowledge of established theories of international relations
- extensive knowledge of security policy issues

Examiner's comments:

Score: **Max.: 4** **Achieved:**

3. Ability to engage in independent academic work and analytical thinking

Assessment criteria:

- ability to answer basic questions about security policy
- ability to ask own questions/describe own research interests
- ability to outline current processes and trends in international politics

Examiner's comments:

Score: **Max.: 4** **Achieved:**

Total score:

III. Applicant is admitted to the program no ☐ yes ☐

**Academic director's
signature**

**Co-assessor's
signature**

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.....

The applicant is notified in writing about the outcome of the admission procedure. In accordance with Section 3 (3) of these Examination Regulations, rejection letters must include information on how to appeal.

Annex 4: List of abbreviations

BayHIG	Bavarian Higher Education Innovation Act
ECTS	European Credit Transfer and Accumulation System
GCMC	George C. Marshall Center
MA	Master of Arts
POISS/Ma	Examination Regulations for the Professional Master's Program in International Security Studies
SLP	Standardized language profile
SOWI	Department of Social Sciences and Public Affairs
TOEFL	Test of English as a foreign language
UniBw M	University of the Bundeswehr Munich